Course Substitution/Transfer Departmental Evaluation Form

Name: ____________________________________________________________________________

Last                     First                     Middle Initial

RUID: ____________________ Official Rutgers Email ONLY: ________________________________

Declared Graduation Date (month/year): ________________________________________________

Degree Requirements (check one): ___ WGS Major   ___ WGS Minor   ___ Social Justice
(look in Degree Navigator if you aren’t sure)  ___ Critical Sexualities   ___ Gender and Media

_________________________________________________________________________________

Course Name and Number        College/University

___________________________ __________________________

Semester  __________________________  Credits Earned  ____________________________

Year  __________________________  Grade  ____________________________

I am submitting the following for review: ___ Syllabus  ___ Other

_________________________________________________________________________________

Desired course substitution limit of two possibilities. Compare descriptions

Course Name_____________________________ Course No.__________________________

_________________________________________________________________________________

Departmental Evaluation

_________________________________________________________________________________

Undergraduate Director  __________________________  Department  __________________________  Date

Please check one:

____  This course is equivalent to the following Rutgers-NB course: __________________________

____  This course should count as a major elective in my department, and should be given the transfer equivalent code 01:______:MAJ. (enter your department code)

____  This course should count as a minor elective in my department, and should be given the transfer equivalent code 01:______:EC. (enter your department code)

____  This course should be given elective credit only. It should not count as a course for my department, and will be given the transfer equivalent course code TR:T01:EC.

Rev 2/16