

**ERASMUS MUNDUS MASTER IN WOMEN'S AND GENDER STUDIES (GEMMA)
STUDENT APPLICATION INSTRUCTIONS**

Masters Program in Women's and Gender Studies, Rutgers University

DEADLINE:

- Candidates must submit applications by (HARD COPY ONLY) by announced deadline to Julie Rajan.
- Application should be submitted in triplicate (3 copies).
- Place all materials in one folder/envelope and leave in Julie Rajan's mailbox in RDJC.

I. ELIGIBILITY

▪ **Candidates should be in possession of at least one University Bachelors degree. The WGS Department must be in possession of a copy of the final transcript of that degree.**

▪ **Candidates must indicate a preference to study in one European University.**

Please check one of the following:

- University of Granada, Granada, Spain
- University of Oviedo, Oviedo, Spain
- University of Bologna, Bologna, Italy
- Central European University (CEU), Budapest, Hungary
- University of Hull, Yorkshire, UK
- University of Utrecht, Utrecht, Netherlands
- University of Lodz, Lodz, Poland

▪ **WGS Rutgers can fund up to \$7K total for all travel and living expenses. It is up to the student to allocate funding to cover all expenses.**

- Tuition only will be covered by the Host University.
- Any funding above the \$7K must be covered by the student. Student must provide evidence that she or he is able to cover expenses beyond the \$7K awarded if the exchange program chosen by the student will require funding in excess of \$7K.

▪ **Students must present proof of adequate health insurance coverage or purchase insurance as required for the Host University per their instructions.**

Please provide copies of insurance card and information as needed.

- **Candidates must have completed all core coursework required of the WGS Masters degree before undertaking the Gemma study abroad. Core courses cannot be substituted by courses taken abroad.**
- **Candidates must present a minimum GPA of 3.0 and be in good academic standing at the time of application.**
- **Candidates must resolve all incompletes before embarking on the Gemma exchange. Any incompletes discovered at the time of application should be explained in the application with plans to reconcile them and the names/emails of the Professor of the incomplete course(s).**

PLEASE NOTE STUDENTS FOUND TO PRESENT AN INCOMPLETE ON THEIR TRANSCRIPT DURING THE SEMESTER OF THE EXCHANGE WILL NOT BE ALLOWED TO PARTAKE IN THE EXCHANGE.

- **Candidates should have proven knowledge of the language of instruction required of the GEMMA Mobility Institution to which they plan to travel.**

Please provide evidence for languages (except for English) required by the universities that form the GEMMA Consortium as noted:

- *Granada –Spanish and English
- *Oviedo - Spanish and English
- *Bologna – Italian (and some courses in English)
- *CEU, Hull, Utrecht, and Lodz - English.

- **Candidates must be able to commit to full-time study during the one full semester of duration of the coursework at one Host University as required by the compulsory international mobility period. These will differ by University.**

Note that the Gemma exchange is for fall semesters only, every year until the scholarship exchange as a whole has concluded.

- **Candidates must be able to meet all legal visa proceedings and are responsible for obtaining any visa necessary for travel, and for booking their own accommodations and travel to and from the Gemma University.**

Students are also responsible for providing an account of their expenditures periodically during the exchange program.

II. REQUIRED DOCUMENTS

All applicants should submit the following in hard copy in triplicate:

1. Updated CV.

2. Official transcript of academic records, with intended date of graduation from the WGS MA Program at Rutgers.

PLEASE NOTE THAT SENIORITY WILL BE GIVEN PRIORITY.

3. Copy of insurance card and information.

4. Personal Statement (see later).

5. A photocopy of passport.

6. One brief recommendation from a faculty member attesting to your work ethic, initiative, and ability to handle requirements of an exchange program.

- A paragraph on letterhead is sufficient.
- Professors may email this recommendation to Julie Rajan at vgjulie@rci.rutgers.edu

7. This application form completed.

III. Personal Statement

In 500 words or less, please explain why you are interested in applying for the Gemma Program. Please explain how the study abroad will enhance your academic experience and contribute to your specific academic/career goals. You may attach your essay to this document separately.

IV. Signature

Eligibility requires signature as noted below.

I agree to abide by the rules of the Gemma Exchange Program as noted in this application.

I further affirm that the materials I have submitted are valid and the statements I have made are true.

STUDENT NAME (PRINTED)

SIGNATURE

DATE